

7.0 AWARDS

7.1 ASCE Awards

Upon request of the ASCE Board of Direction (BOD) or as established according to the ASCE/EWRI MOU, the EWRI administers a group of ASCE awards for which prescribed endowments are established to fund the necessary costs of plaques, medals, honoraria, certificates and certain other associated expenses.

Most ASCE awards are bestowed annually. Details, including eligibility, nominations, and presentations are given in the *ASCE Official Register* and the current year *ASCE Awards Nomination Information* booklet. At its discretion, the EWRI Awards Committee may solicit recommendations for award nominees from the committees/councils having most knowledge of the candidates in the field of endeavor.

The ASCE BOD makes the following awards on recommendation of the EWRI GB. EWRI GB currently administers the following ASCE awards:

- Arid Lands Hydraulic Engineering Award
- Ven Te Chow Award
- Simon W. Freese Environmental Engineering Award and Lecture
- Samuel Arnold Greeley Award
- Rudolph Hering Medal
- Karl Emil Hilgard Hydraulic Prize
- Julian Hinds Award
- Wesley W. Horner Award
- Hydraulic Structures Medal
- Hunter Rouse Hydraulic Engineering Lecture
- J. C Stevens Award
- Royce J. Tipton Award

Membership in ASCE is a requisite for eligibility to receive the Greeley, Hinds, Stevens, Tipton and Hering Awards. One additional ASCE award, the Hans Albert Einstein Award, is based on recommendations from a committee consisting of three members of

the EWRI Awards Committee and three EWRI members of the Waterway, Port, Coastal and Ocean Division of ASCE selected by the EWRI.

7.1.1 Establishment of ASCE Awards

Procedures for establishing ASCE awards are contained in the *ASCE Official Register*. An award that is named for an individual (e.g., the Ven Te Chow Award) requires a minimum endowment of \$25,000. All other ASCE awards require a minimum \$10,000 endowment.

7.1.2 Administration of ASCE Awards

After being established and properly funded, ASCE awards are administered by the ASCE BOD Executive Committee through the ASCE Awards department. Each award has its own process for nomination. The *ASCE Official Register* outlines those processes. The EWRI Awards Committee will assume the administrative duties for all ASCE award nominations that are assigned to the EWRI by the ASCE BOD.

7.2 EWRI Awards

The EWRI GB and EWRI committees/councils may establish awards for:

- Exceptional service to the EWRI,
- Papers or any other document issued by the EWRI,
- Other noteworthy activities, including student papers and presentations.

7.2.1 Establishment of EWRI Awards

A formal proposal is developed to establish each award and must be approved by the appropriate EXCOM and/or the EWRI GB. The proposal must contain:

- The endorsement of the sponsoring committee/council,
- The name of the award,
- The justification for establishing the award,
- The criteria for selecting the award recipient,
- The documentation required to support nominations,
- The timetable for the approval process,
- The approving authority,

- The frequency of the award,
- The embodiment of the award
- The source of funding (including endowments) and the approximate cost,
- The forum for award presentation (e.g., specialty conference, etc.)

7.2.2 Administration of EWRI Awards

The EWRI Awards Committee administers GB awards. Committee/council awards are administered by the respective EXCOM as described in the initial proposal. The EXCOM may assign a subcommittee to oversee the nomination process and recommend recipients to the EXCOM. Appropriate records must be kept by the EXCOM regarding nominees and recipients. EXCOM reports to the EWRI Awards Committee should list recipients of all certificates authorized or issued during the reporting period, and the service for which the certificate was issued. The EWRI Awards Committee reports to the EWRI GB all award recipients during the year and the date and location of presentations.

7.2.3 Embodiment of EWRI Awards

It is desirable that a similar award be presented each year. Cash or honoraria may not be presented unless funded by contributions or other previously EWRI GB authorized alternate method. Normally, EWRI awards take one of the following forms:

- Paper Certificate,
- Certificate laminated to a plaque,
- Plaque,
- Similar suitable memento.

7.2.4 Financial Considerations

Committee/council awards may be funded by EWRI within its annual budget. Requests for such award funding must be made explicit by the appropriate EXCOM each year in their budgeting forms. The maximum amount budgeted for any committee/council award cannot exceed \$150 unless funded by alternate EWRI GB authorized methods.

At present, there are two acceptable alternative funding methods for committee/council awards:

- The cost may be included in a budget for a specialty conference at which the award is presented.

- Contributions may be solicited from external sources, including EWRI members. Solicitations must have advance EWRI GB approval. The EWRI Executive Director will establish an account to hold committee/council award contributions.

7.3 Expressions of Appreciation

It is customary to recognize the routine service of any member of the EWRI who has satisfactorily completed a term of service on the GB or any committee or council.

7.3.1 Certificate Types

There are three types of EWRI approved certificates of appreciation:

Type 1: Given to outgoing EWRI GB members, outgoing EXCOM members, outgoing members of other committees/councils reporting directly to the EWRI GB and other EWRI members or nonmembers that the EWRI GB feels is especially deserving. The certificates consist of one of several standard service certificates preprinted for each position title, the committee name, and the recipient's name. An appropriate frame or mounting is provided.

Type 2: Given to other outgoing standing committee/council members. The certificate consists of a standard service certificate preprinted with the words "FOR SERVICES AS COMMITTEE/COUNCIL CHAIR (or other appropriate designation)", the committee name, and the recipient's name. A frame or mounting may be provided.

Type 3: All other certificates of appreciation (e.g., conference steering committee members, task committee members, and so on) take the form of a standard certificate with the recipient's name and a citation typed thereon. A frame or mounting may be provided.

Only the EWRI GB can authorize Type 1 certificates. Normally, those certificates are presented at a function at which the GB members are in attendance. However, the committee/council may request approval to present the certificate at a conference or similar event at which the EWRI GB might not be in attendance.

The appropriate EXCOM may authorize the issuance of Type 2 and 3 certificates and may present those at a time and place at its discretion.

7.3.2 Other Forms of Appreciation

Provisions for a form of appreciation other than certificate types 1, 2, and 3 may be recommended by the appropriate EXCOMs and approved by the EWRI Awards Committee.

7.3.3 Cost and Funding

All certificates of appreciation including frames are obtained and distributed through staff EWRI Coordinators. With the exception of certificates awarded by the EWRI GB (Type1), costs are funded from the committee/council operating budgets. Other means for expressing appreciation for service (i.e., laminated plaques, paperweights, pens, and so on) may be provided so long as costs are funded from sources outside the EWRI operating budget.

There are two acceptable alternative methods for funding expressions of appreciation:

- The cost may be included in the budget for a specialty conference at which the expression is presented.
- Contributions may be solicited from external sources, including EWRI members. Solicitations must have advance EWRI GB approval. The EWRI Executive Director will, upon request, establish an account to manage/administer such contributions.