

Technical Committee Draft Agenda

(Place, Date, Time)

- * List of Committee Members and Guests**
- * Adoption of Agenda**
- * Approval of Previous Meeting Minutes**
- * Report from Governing Board and ExComs**

- * Committee Issues:**
 - Awards – National, EWRI, Journal**
 - News Correspondent – Every Council needs to select an individual**
 - Any contact with ASCE Technical Groups in Sections/Branches?**

- * Review of Leadership Workshop and Tasks that Committee will assume**
- * Report from Technical Committee and each Task Committee**
 - Evaluate technical committee and each task committee, Products, Leadership and Organization Issues**
 - Are there some that should be discontinued?**

- *** Conferences:**
 - **Participation in EWRI Conferences**
 - **Participation of ASCE National Conference and Exposition**
 - **Plans for November 3-6, 2002 – Washington D.C.**
 - **Plans for October 1-4, 2003 – Nashville, TN**
- *** Continuing Education: Proposed Continuing Education Classes**
- *** Publications: EWRI Publications Tracking System – Review list and update with proposed Manuals of Practice, Committee Reports, Standards?**
- *** Planning:**
 - **Explore new areas of interest that relate to your technical committee**
 - **Review and Approval of Proposed Task Committees**
 - **Review of Task Committee's Closure Reports**
 - **Summary of Action Items**
- **Committee Organizations:**
 - **Review or Develop Committee Operating Procedures**
 - **Leadership Rotation**
 - **Next Meeting (Schedule and Location)**
 - **Each Committee will appoint a secretary to take minutes and provide copies within 30 days of the meeting to committee members, technical council and task committees, Brian Parsons, and Executive Committee representative and Chair.**